

# ÉCOLE GARDENVIEW SCHOOL

700 Brunet, Ville St Laurent, Québec Tel.: (514) 744-1401 – Fax: (514) 744-3303

#### **Mozaik Parent Portal**



## Step 1: Click on REGISTRATION - Complete the School tab

The Mozaik Portal will walk you through the steps to validate:

- Student Identification
- Planned School (or advise current school that child is leaving)
- Address (or request an address change)

Once registered, it will prompt you to register for daycare (See Step 2)



### **Step 2: DAYCARE – Complete the Daycare tab to register:**

Please note you may only register for daycare after having completed the registration for the school tab.

If you *will* be requiring daycare services for the 2021-2022 school year, please complete the information requested.

If you *will not* be requiring daycare services for the 2021-2022 school year, please click on <u>Do not Register for Daycare</u>

**IMPORTANT:** If you require daycare services for a child who will be starting Kindergarten in 2021-2022 and is new to the school, kindly contact the Daycare Technician of your school to register. If you do not require daycare services, no action is required.

Should you have any questions concerning the on-line daycare registration, please communicate with the Paquita Nanton at (514) 788-0018.

Kind Regards,

#### G. Sifoni

Principal (Interim)